NOVARTIS

Regulatory Writer

Job ID
REQ-10090858
Nov 10, 2026
LOC_GB

About the Role

Key Responsibilities

- Author high-quality regulatory documents, managing multiple deliverables while maintaining accuracy, consistency and compliance.
- Partner with cross-functional teams to develop clear, scientifically robust regulatory content.
- Advise clinical and submission teams on regulatory writing standards, guidelines and best practices.
- Contribute to data analysis planning and effective presentation of scientific information in regulatory documents.
- Lead regulatory writing plans and timelines, coordinating contributors to achieve key submission milestones.
- Participate actively in clinical trial and submission teams, providing regulatory writing expertise throughout development.
- Apply evolving technologies, including artificial intelligence tools, to improve writing quality, efficiency and ways of working.

Essential Requirements

- Degree in science, healthcare, regulatory affairs, or equivalent relevant pharmaceutical industry experience.
- Medical writing or relevant pharmaceutical industry experience, with strong scientific and regulatory knowledge.
- Strong understanding of medical writing processes and the global regulatory environment.
- Very good understanding of biostatistics principles and their application to regulatory documentation.
- Proven ability to collaborate and lead across cross-functional teams, with strong communication and organisational skills.
- Proactive problem-solving skills, with agility in adopting new technologies and leveraging artificial intelligence tools.

Benefits & Rewards

At Novartis, we’re committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: £49,140 to £91,260

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14 weeks paid parental leave.

You may be eligible for a company vehicle or a car allowance in accordance with the applicable local Novartis policies and guidelines.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering:

https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Commitment to Diversity and Inclusion / EEO paragraph

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Role Requirements

Primary location salary range
£49,140.00 - £91,260.00
Division
DIV_GD
Business Unit
Research
Location
LOC_GB
Site
London (The Westworks)
Company / Legal Entity
GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.
Alternative Location 1
LOC_GB
Functional Area
FCT_RD
Job Type
Full time
Employment Type
Regular

Shift Work
No
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