NOVARTIS

Warehouse Technician II

Job ID
REQ-10089733
Nov 02, 2026
LOC_US

About the Role

Job Description

#LI-Onsite

Shift: 2/2/3 shift 5:45AM - 6:15PM(30-minute lunch)

Location: Durham, NC

Relocation Support: This role is based in Durham, NC, United States. Novartis is unable to provide relocation support. Please only apply if accessible.

Key Responsibilities

- Receive, inspect, label, and store incoming materials while maintaining inventory accuracy and compliance.
- Record inventory transactions accurately and in real time within enterprise resource planning systems.
- Support manufacturing material requests and maintain timely fulfillment of production-related inventory needs.
- Coordinate movement of raw materials, components, and finished products according to production schedules.
- Deliver and document quality control samples to ensure traceability and proper handling.
- Process material destruction orders and support compliant disposal of expired or rejected materials.
- Facilitate temperature-sensitive and hazardous material shipments in accordance with applicable requirements.
- Perform routine cycle counts and inventory reconciliations to maintain inventory accuracy.
- Operate forklifts and other powered industrial vehicles safely and efficiently.
- Maintain a clean, organized, and safe warehouse environment while supporting daily operational activities.

Essential Requirements

- High school diploma or equivalent education.
- Minimum two years of warehouse, materials management, or pharmaceutical industry experience.
- Experience working in a pharmaceutical warehouse or regulated manufacturing environment.
- Experience using enterprise resource planning systems (computerized inventory system) for inventory and material transactions.
- Forklift certification and ability to safely operate powered warehouse equipment.
- Basic Microsoft Office skills.
- Strong organizational skills, attention to detail, and ability to maintain accurate records.
- Ability to lift and move materials up to 50 pounds and work effectively in a team environment.

Desirable Requirements

- Experience using KANBAN inventory management systems to support material replenishment and operational efficiency.

The salary for this position is expected to range between $41,100 and $76,300 per year. The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors. Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards. US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

To learn more about the culture, rewards and benefits we offer our people click here

Role Requirements

Division
DIV_TO
Business Unit
Product Supply Chain
Location
LOC_US
Site
Durham
Company / Legal Entity
U473 (FCRS = US473) Novartis Innovative Technologies Inc
Functional Area
FCT_TO
Job Type
Full time
Employment Type
Regular
Shift Work
No
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