NOVARTIS

Demand & Supply Planner Associate (Fixed-Term Contract)

Job ID
REQ-10090530
Nov 03, 2026
LOC_MA

About the Role

Major accountabilities:

- Master Data: Master Data Analyst is first point of contact to requestors for review, challenge and communicate with the requestor to ensure the correctness of the material/customer/vendor attributes. After all attributes have been reviewed and validated, the creation is executed. Execute monthly report for checking and validating that the changes performed (material, customer, vendor) are of good quality and well documented and traceable. Supports as well some projects with relation to the material, customer and vendor.
- Logistics, Warehouse and Distribution: Monitor warehouse KPIs and creates reports. Ensures the shipping according with the received orders. Supports the warehouse manager.
- Planning: manages and handles the inbound/outbound of materials/products. Updates the SAP database.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt
- Distribution of marketing samples (where applicable)

Key performance indicators:

- Documentation according to our SOPs, On time in full production Supply

Role Requirements

Division
DIV_TO
Business Unit
Product Supply Chain
Location
LOC_MA
Site
Casablanca
Company / Legal Entity
MA03 (FCRS = MA003) Novartis Pharma Maroc SA
Functional Area
FCT_TO
Job Type
Full time
Employment Type
Temporary (Fixed Term)
Shift Work
No
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