NOVARTIS

CBC Process Expert

Job ID
REQ-10083985
Oct 29, 2026
LOC_CH

About the Role

- Major accountabilities:

- Lead the lifecycle management of cell banks, ensuring availability, inventory control, manufacturing, qualification, registration, and compliance with global regulatory requirements and product registrations.
- Act as the primary technical and regulatory contact for cell bank and manufacturing activities, coordinating with global functions, development teams, manufacturing sites, and external stakeholders.
- Serve as Subject Matter Expert (SME) for assigned products and processes, providing real-time shop floor support, troubleshooting technical issues, and ensuring rapid implementation of corrective actions.
- Ensure timely and GMP-compliant execution of manufacturing operations, including batch monitoring, batch record review, process validation, changeovers, and maintenance of production documentation.
- Drive training, qualification, and capability development of production teams by designing, delivering, and supporting technical training and qualification programs.
- Lead deviation, complaint, OOS/OOE, CAPA, and root cause investigation activities, ensuring effective resolution and continuous process robustness.
- Maintain inspection readiness and regulatory compliance by overseeing quality systems, change controls, validation and qualification activities, GMP documentation, and interactions with health authorities and auditors.
- Monitor and improve product and process performance through trend analysis, CPV, APQR/OPV contributions, KPI reporting, risk assessments, and implementation of process improvements.
- Manage cross-functional projects, technology transfers, process changes, equipment investments, and technical documentation, ensuring delivery on time, within budget, and in compliance with cGMP and HSE requirements.
- Champion Quality, HSE, and Operational Excellence culture by promoting continuous improvement, 5S practices, compliance oversight, supplier and contractor governance, and overall quality and safety performance across the manufacturing organization.

Essential requirements:

- BSc. in Engineering, Pharmaceutical Technology, Chemistry, Pharmacy or equivalent scientific degree.
- Minimum 3-year experience in process support role on the shop floor ofGMP manufacturing .
- Excellent knowledge of Upstream processes using mammalian cells. Very good understanding of cell bank processes (manufacturing, testing, and storage).
- Excellent interpersonal & communication skills.
- Fluent in English and German.

Rewards

At Novartis, we’re committed to reimagining medicine together - and rewarding the people who make it happen.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and a minimum of 14 weeks paid parental leave.

Expected Annual Base Salary Range for role: CHF 74.200 - 137.800

The salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and

experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters. Further details will be provided during the application process.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering: https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Accessibility and accommodation: Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to diversity.inclusion_ch@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Commitment to Diversity and Inclusion / EEO paragraph:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Role Requirements

Primary location salary range
CHF74,200.00 - CHF137,800.00
Division
DIV_TO
Business Unit
Development
Location
LOC_CH
Site
Basel (City)
Company / Legal Entity
C028 (FCRS = CH028) Novartis Pharma AG
Functional Area
FCT_TO
Job Type
Full time
Employment Type
Temporary (Fixed Term)
Shift Work
No
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