NOVARTIS

Operational Scheduler

Job ID
REQ-10088815
Oct 16, 2026
LOC_TR

About the Role

Key Responsibilities

Production Planning & Scheduling

- Develop and maintain short- and medium-term production schedules aligned with business priorities and customer demand.
- Review manufacturing plans and identify capacity constraints, risks, and improvement opportunities.
- Coordinate production activities to ensure optimal utilization of personnel, equipment, and materials.
- Monitor schedule adherence and proactively manage deviations and operational disruptions.
- Support launch activities and production campaigns to ensure timely execution.

Operational Coordination

- Act as the main point of coordination between Production, Supply Chain, Warehouse, Quality, and Engineering functions.
- Facilitate daily operational planning meetings and communicate schedule changes to stakeholders.
- Ensure production resources are allocated effectively to support manufacturing requirements.
- Support business continuity planning and operational readiness.

Process & Manufacturing Support

- Provide operational support for manufacturing processes and production execution.
- Participate in troubleshooting activities, root cause investigations, and CAPA implementation.
- Drive continuous improvement initiatives to enhance productivity, efficiency, and schedule reliability.
- Support technology transfers and implementation of new manufacturing processes when required.

Manufacturing Systems & Data Management

- Maintain production planning and scheduling data within S4HANA/MES systems.
- Support development and optimization of Electronic Batch Records (EBR) and manufacturing workflows.
- Ensure compliance with Data Integrity, CSV, and digital manufacturing requirements.
- Generate and analyze performance reports to support decision-making.

Compliance & Quality

- Ensure all planning and scheduling activities comply with GMP, HSE, and company requirements.
- Support inspection and audit readiness.
- Participate in deviation investigations and change control activities.
- Ensure timely escalation of quality, compliance, and supply-related risks.

Key Performance Indicators (KPIs)

- Schedule adherence
- Production plan attainment
- Batch success rate
- On-time manufacturing execution

- Plant KPI achievement (PSP, TPT, OTOR, BOMA, ROA)
- Capacity utilization
- Inventory optimization
- Internal and external audit success
- Continuous improvement implementation
- Business continuity effectiveness

What You'll Bring

Required Experience

- Experience in pharmaceutical manufacturing, production planning, or manufacturing operations.
- Experience working in GMP-regulated environments.
- Strong understanding of production scheduling, capacity planning, and operational execution.
- Experience collaborating with cross-functional teams in a manufacturing environment.
- Experience supporting continuous improvement initiatives.

Technical Skills

- Production Planning & Scheduling
- Manufacturing Operations
- Capacity Planning
- GMP & Quality Systems
- Root Cause Analysis (RCA)
- CAPA Management
- Change Control
- Risk Management
- Lean Manufacturing
- Six Sigma
- Process Improvement
- Manufacturing Systems (MES/ERP)
- Data Integrity
- Supply Chain Coordination
- Production Performance Analysis

Leadership & Behavioral Skills

- Analytical Thinking
- Problem Solving
- Stakeholder Management
- Communication Skills
- Prioritization & Decision Making
- Cross-Functional Collaboration
- Continuous Improvement Mindset
- Project Coordination

Education

- Bachelor's Degree in Industrial Engineering, Chemical Engineering, Pharmacy, Manufacturing Engineering, Supply Chain Management, or a related discipline.

Languages

- English (Professional Working Proficiency)

Role Requirements

Division
DIV_TO
Business Unit
Production / Manufacturing
Location
LOC_TR
Site
İstanbul Kurtköy
Company / Legal Entity
TR01 (FCRS = TR001) Novartis Sağlık, Gıda ve Tarım Ürünleri San. Ve Tic. A.Ş.
Functional Area
FCT_TO
Job Type
Full time
Employment Type
Temporary (Fixed Term)
Shift Work
No
Apply to Job

Job ID
REQ-10088815

Operational Scheduler

Apply to Job

Source URL: *https://jobapi.novartis.com/req-10088815-operational-scheduler*

List of links present in page

1. https://jobapi.novartis.com/req-10088815-operational-scheduler
2. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/stanbul-Kurtky/Operational-Scheduler_REQ-10088815-1
3. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/stanbul-Kurtky/Operational-Scheduler_REQ-10088815-1