NOVARTIS

ITOT Head Changping

Job ID
REQ-10085744
Aug 17, 2026
LOC_CN

About the Role

Key Responsibilities:

- Overall accountable to drive digital & automation roadmap for the site for all areas, to ensure site achieves expected benefits of digital and automation investments
- Manage the site ITOT team consisting of automation and IT associates
- Align with the Global and Platform ITOT Heads on the ITOT strategic direction for the site
- Work with the Global ITOT teams to support delivery of projects and initiatives.
- Ensure effective deployment and adoption of global digital & automation solutions on site level
- Communicate and coordinate with key stakeholders in the site leadership team on both operational and project activities.
- Manage the budget and project pipeline for the team.
- Support capital projects and smooth transitions to operations
- Ensure site audit readiness for IT and OT
- Ensure 24x7 Support and high reliability for ITOT systems
- Drives digital upskilling and change management across user community on site
- Oversee team performance and provide feedback.
- Develop and implement maintenance and upgrade plans.
- Ensure compliance with GMP regulations and security protocols.
- Coordinate with vendors and partners for support and procurement.

Essential Requirements:

- Bachelor's degree in Computer Science, Information Technology, Automation, Engineering or a related field.
- Minimum of 7 years of experience in Automation or IT, in a GMP Pharma environment.
- Strong knowledge of automation systems and IT infrastructure
- Strong leadership and team management skills
- Excellent communication and interpersonal skills
- Ability to drive automation and digitalization agenda and increase site automation level
- Proven experience in managing budgets and project pipelines
- Familiarity with GMP regulations and compliance standards
- Ability to collaborate with cross-functional teams and key stakeholders

Role Requirements

Division
DIV_TO
Business Unit
Information Technology
Location
LOC_CN
Site
Changping County (Beijing)

Company / Legal Entity
CN06 (FCRS = CN006) Beijing Novartis Pharma Co., Ltd
Functional Area
FCT_IT
Job Type
Full time
Employment Type
Regular
Shift Work
No
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