

Medical Manager

Job ID

REQ-10087734

Sep 25, 2026

LOC_CH

About the Role

Key Responsibilities

- Support the development and execution of local Medical Affairs plans in alignment with the overall product and franchise strategy.
- Provide high-quality, timely, and compliant responses to medical and scientific inquiries from external and internal stakeholders.
- Develop and maintain standard response documents for frequently asked medical questions where appropriate.
- Provide scientific and medical input into the planning and execution of clinical research activities, including clinical studies and research projects within the assigned therapeutic area.
- Support the country strategy for Non-Interventional Studies (NIS) and Investigator Initiated Trials (IITs).
- Collaborate with cross-functional teams to ensure the successful implementation of evidence generation and medical initiatives.
- Coordinate the medical review and approval of scientific and promotional materials in accordance with local regulations and company policies.
- Adapt and localize global and regional medical materials to meet country-specific requirements and stakeholder needs.
- Generate and communicate medical insights to internal stakeholders, including Pharmacovigilance, Regulatory Affairs, Market Access, Quality Assurance, Commercial, and Brand teams.
- Build and maintain scientific relationships with healthcare professionals, key opinion leaders (KOLs), and other relevant stakeholders.
- Identify and assess risks within areas of responsibility and implement appropriate mitigation measures and internal controls.
- Ensure compliance with all applicable regulations, company policies, ethics, and industry standards.
- Report technical complaints, adverse events, and special situation cases associated with Novartis products within required timelines.
- Support the compliant distribution of marketing samples where applicable.

Essential Requirements

- Advanced degree in Life Sciences, Pharmacy, Medicine, or a related scientific discipline (MD, PharmD, PhD, MSc, or equivalent).
- Experience in Medical Affairs, Clinical Research, Clinical Development, or another relevant pharmaceutical or biotechnology environment.
- Strong scientific acumen with the ability to critically evaluate and communicate clinical data.
- Experience working with clinical studies, evidence generation activities, or medical projects.
- Demonstrated ability to collaborate effectively within cross-functional and matrix organizations.
- Strong stakeholder management and scientific engagement skills.
- Excellent communication and presentation skills.
- High ethical standards and a commitment to compliance and patient-centricity.
- Fluent in English; local language proficiency may be required depending on the country.

Desirable Requirements

- Experience within the relevant therapeutic area.
- Knowledge of local healthcare systems, regulatory environment, and clinical research requirements.
- Previous experience supporting Non-Interventional Studies or Investigator Initiated Trials.

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives. By joining Novartis, you will become part of a global organization committed to scientific innovation, collaboration, and improving outcomes for patients around the world.

We foster an inclusive culture where diverse perspectives are valued, and where associates are empowered to grow, develop, and make a meaningful impact.

Commitment to Diversity & Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Key Performance Indicators

- Successful execution of the Medical Affairs plan and agreed strategic objectives.
- Delivery of high-quality medical and scientific support to internal and external stakeholders.
- Achievement of annual medical activity targets and milestones.
- Effective generation and communication of actionable medical insights.
- Consistent adherence to Novartis Ethics, Risk & Compliance standards and policies.

Accessibility and Accommodation

Novartis is committed to providing reasonable accommodation to individuals with disabilities. If you require accommodation during the recruitment process, please inform us and we will work with you to meet your needs.

Benefits & Rewards

At Novartis, we're committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: 93,800.00 - 134,000.00 - 174,200.00 CHF Annual

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14

weeks paid parental leave.

You may be eligible for a company vehicle or a car allowance in accordance with the applicable local Novartis policies and guidelines.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering:

https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Role Requirements

Primary location salary range

CHF93,800.00 - CHF174,200.00

Division

DIV_IM

Business Unit

Development

Location

LOC_CH

Site

Rotkreuz (Office-Based)

Company / Legal Entity

C018 (FCRS = CH018) Novartis Pharma Schweiz AG

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Regular

Shift Work

No

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