NOVARTIS

Principal Scientist I/II, Study Quality and Compliance - Nonclinical Safety/Toxicology

Job ID
REQ-10081568
Jul 09, 2026
LOC_US

About the Role

Key Responsibilities:

- Oversee periodic review and maintenance of PCS SOPs, garnering necessary stakeholder input and having good working knowledge of any company SOPs that influence or impact the PCS SOPs.
- Be responsible for ensuring PCS compliance with training records CV, and JDs, and ensure the process for doing so is consistent with GLP requirements.
- Support Archives Record Management (ARM) function, by collating a listing of all studies that have records and materials archived at CRO study site. Coordinate the ARM transfers to permanent archiving locations.
- Support SEND package creation and quality review for FDA submissions
- Support the Study Quality and Compliance team's effort for tracking and managing study-related information through input of information types from the areas of responsibility above and generally support the effort in various workstreams or initiatives.

Essential Requirements:

- Degree in biological related sciences
- 8+ years of relevant experience working in a pharmaceutical setting
- Experience working in GLP setting, and general regulatory compliance and animal welfare knowledge related to conduct of toxicology studies
- Good communication skills, and excellent logistical/planning skills
- Fluent in English (spoken and written)

Desirable Requirements:

- Previous experience with SEND packages is desirable
- Previous experience with software for online information and program management is a plus

This is a dual level posting. The final level & title of the offer role would be determined by the hiring team based on the skills, experience & capabilities required to perform the role at the level the role has been offered.

The salary for this position is expected to range between:

Principal Scientist I: $119,700 and $222,300 per year.
Principal Scientist II: $126,000 and $234,000 per year.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors. Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

To learn more about the culture, rewards and benefits we offer our people click here.

Role Requirements

Division
DIV_RE
Business Unit
Research
Location
LOC_US
Site
Cambridge (USA)
Company / Legal Entity
U175 (FCRS = US175) Novartis Institutes for BioMedical Research, Inc.
Functional Area
FCT_RD
Job Type
Full time
Employment Type
Regular
Shift Work
No
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