

Senior Expert Science & Technology – External Analytical Operations Manager (f/m/d)

Job ID

REQ-10084746

Aug 04, 2026

LOC_AT

About the Role

#LI-hybrid

This role is based in Schafftenau, Austria. Novartis is unable to offer relocation support for this role. Please only apply if this location is accessible for you.

Join a transforming organization within TRD Biologics that is shaping the future of analytical outsourcing in Analytical Development. You will contribute to building a scalable outsourcing model, strengthening strategic partnerships, and driving operational excellence across a global network of external providers.

Key Responsibilities

- Manage outsourced analytical activities across a portfolio of development projects.
- Coordinate planning, forecasting, and execution with external analytical partners.
- Drive operational governance and performance management of CROs and service providers.
- Monitor capacity, timelines, risks, and delivery of outsourced activities.
- Manage financial processes including forecasting, purchase orders, invoices, and budget tracking.
- Drive process harmonization, operational excellence, and continuous improvement initiatives.
- Build strong partnerships with internal stakeholders and external providers.
- Ensure compliance with applicable quality standards and Novartis requirements.

What You'll Bring

- Degree in Life Sciences, Chemistry, Biotechnology, Engineering, Business, or a related field.
- Experience in pharmaceutical development, external operations, outsourcing, vendor management, or project management.
- Strong organizational, stakeholder management, and communication skills.
- Experience managing external partners in a global environment.
- Financial acumen and experience with forecasting and budget management.
- Knowledge of GxP-regulated environments is desirable.
- Fluent English.

Benefits & Rewards

At Novartis, we're committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: 66,918.00 - 90,600.00 - 117,800.00 EUR Annual

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14 weeks paid parental leave.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering:

https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Adjustments for Applicants with Disabilities:

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to disabilities.austria@novartis.com and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Primary location salary range

€66,918.00 - €117,800.00

Division

DIV_GD

Business Unit

Development

Location

LOC_AT

Site

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Regular

Shift Work

No

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