

Manager Compliance

Job ID

REQ-10077052

Jun 10, 2026

LOC_US

About the Role

Key Responsibilities

- Embed financial and information technology controls across Managed Markets Finance operations to ensure consistent compliance
- Coordinate internal and external audits, managing requests, documentation readiness, and stakeholder communications
- Assess and document financial and information technology controls from a risk-based perspective
- Monitor adherence to Sarbanes-Oxley compliance requirements across Managed Markets Finance processes
- Review control evidence to ensure alignment with control requirements and the Novartis Financial Controls Manual
- Perform segregation of duties analysis and review authorization limits across Managed Markets Finance systems
- Support annual risk and control assessments, including impact analysis of acquisitions or divestitures
- Partner with information technology stakeholders to maintain compliant data and digital control environments
- Manage sub-certification documentation for government price reporting and external provider assessments
- Support timely completion of mandatory compliance trainings across the Managed Markets Finance organization

Essential Requirements

- Minimum of six years of experience in finance or business, preferably within pharmaceutical or biotechnology environments
- Demonstrated experience developing, maintaining, and managing structured documentation and document repositories
- Strong compliance mindset with proven attention to detail and adherence to financial and process control requirements
- Ability to work collaboratively across functions and levels, including Associate Director and Director stakeholders
- Proven capability to manage multiple priorities simultaneously while meeting deadlines in a fast-paced environment
- Strong stakeholder engagement skills, with the ability to consult, gather information, and support monitoring and remediation activities

Desirable Requirements

- Strong written and verbal communication skills, with ability to question, synthesize, and articulate insights clearly
- Proficiency with Microsoft Outlook, Excel, Word, PowerPoint, Visio, SharePoint, Teams, and Planner

Benefits & Rewards

The salary for this position is expected to range between \$108,500 and \$201,500 per year. The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors. Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards. US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of

smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Role Requirements

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Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_FI

Business Unit

Finance

Location

LOC_US

Site

East Hanover

Company / Legal Entity

U014 (FCRS = US014) Novartis Pharmaceuticals Corporation

Functional Area

FCT_LI

Job Type

Full time

Employment Type

Regular

Shift Work

No

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