

Technical Steward I (m/f/d) / Ekspert procesnih tehnologij I (m/ž/d)

Job ID

REQ-10077834

Jul 26, 2026

LOC_SI

About the Role

Key Responsibilities:

- Act as primary interface between global MS&T Medical Devices, Medical Device suppliers, Technical Development, and manufacturing sites
- Lead analysis of process deviations for Medical Device platforms, identify root causes, and implement sustainable improvements
- Define and implement technical standards for manufacturing technologies and equipment globally
- Provide subject matter expertise for pharmaceutical processes across multiple sites, products, and technologies
- Drive process optimization, technology transfer, and continuous improvement initiatives
- Collaborate with internal and external stakeholders to support product introduction and lifecycle changes
- Support validation, inspections, and regulatory compliance activities across global operations

Essential Requirements :

- University degree in pharmacy, pharmaceutical technology, chemistry, or another relevant scientific field
- Minimum three years of experience in pharmaceutical manufacturing within a regulated environment
- Strong understanding of manufacturing processes, including mechanical production technologies
- Experience with quality and regulatory requirements in pharmaceutical production
- Proven ability to analyze complex technical problems and implement sustainable solutions
- Strong communication and stakeholder management skills in a global environment
- Experience working in a regulated medical device environment is considered an advantage

Please submit your application in English.

We offer permanent employment with 6 months of probation period.

Benefits and Rewards:

At Novartis, we are committed to reimagining medicine together—and to recognizing and rewarding the people who make it possible.

Expected annual base salary range for this role:

- Salary range: EUR 32.060,00 - EUR 59.540,00

The base salary offered is determined based on gender-neutral criteria such as relevant skills, competencies, and experience, in accordance with the Novartis pay-setting policy.

Pay equity is a fundamental principle of our people policy and reflects our commitment to fostering a diverse, equitable, and inclusive environment where all employees are treated with dignity and respect, as outlined in our Code of Ethics.

In addition to the annual gross salary, employees are also eligible for the following benefits:

- Annual bonus available to all employees: 9% of annual base salary
- Vacation allowance: In 2025, the amount was EUR 2,496 net. For 2026, the amount is EUR 2,678.28 net.

- Company performance award: In 2025, this amounted to EUR 2,538.64 gross, including the winter allowance.
- Voluntary supplementary pension insurance: Novartis Slovenia provides voluntary supplementary pension insurance (5.844% of gross earnings, capped annually at EUR 3,054.65).
- Shift premiums: Shift work (15%), multi-shift work (20%), night work (70%), work on Sundays and public holidays (50%).
- Additional accident insurance: Employees are covered 24/7 during their employment with Novartis in the event of death or disability resulting from an accident.
- Specialists Health Insurance: Collective health insurance provided through Triglav Insurance, enabling faster access to specialist healthcare services for employees and their family members.
- Care Connect: A program offering confidential, personalized support for mental health and wellbeing through therapy, counseling, digital tools, and more.
- Other benefits in accordance with local legislation and collective agreements, including transportation allowance, meal allowance, and other applicable supplements.

Learn more about our global rewards offering in the [Novartis Life Handbook](#).

Note: Benefits may vary by country and are subject to local legal requirements, including collective bargaining agreements where applicable. A comprehensive overview of your compensation and benefits package, including any relevant collective agreement provisions applicable to your role, location, and Novartis employing entity, will be communicated during the recruitment process.

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

Vaše ključne odgovornosti:

- Delovanje kot glavna kontaktna točka med globalnim MS&T, razvojem in proizvodnimi lokacijami
- Vodenje analize odstopanj procesov, identifikacija vzrokov in uvajanje trajnostnih rešitev
- Določanje in uvajanje tehničnih standardov za proizvodne tehnologije in opremo
- Zagotavljanje strokovne podpore za farmacevtske procese na več lokacijah in tehnologijah
- Spodbujanje optimizacije procesov, prenosa tehnologij in nenehnih izboljšav
- Sodelovanje z notranjimi in zunanjimi deležniki pri uvajanju izdelkov in spremembah
- Podpora validacijam, inšpekcijam in zagotavljanju skladnosti z regulatornimi zahtevami

Vaš doprinos k delovnem mestu:

- Visokošolska izobrazba s področja farmacije, farmacevtske tehnologije, kemije ali sorodnih ved
- Najmanj tri leta izkušenj v farmacevtski proizvodnji v reguliranem okolju
- Dobro razumevanje proizvodnih procesov, vključno z mehanskimi proizvodnimi tehnologijami
- Izkušnje s kakovostnimi in regulatornimi zahtevami v farmacevtski industriji
- Dokazana sposobnost analize kompleksnih tehničnih problemov in uvajanja rešitev
- Močne komunikacijske sposobnosti in upravljanje deležnikov v globalnem okolju

Prosimo, da svojo prijavo oddate v angleškem jeziku.

Z izbranim kandidatom bomo sklenili delovno razmerje za nedoločen čas s poskusno dobo 6 mesecev.

Nagrajevanje:

V Novartis smo zavezani k soustvarjanju prihodnosti medicine ter priznavanju in nagrajevanju ljudi, ki to omogočajo.

Pričakovani letni osnovni razpon plače za delovno mesto:

- Plačni razpon: 32.060,00 - 59.540,00 EUR.

Ponujena plača se določi na podlagi spolno nevtralnih kriterijev, kot so ustrezna znanja, kompetence in izkušnje, v skladu s politiko določanja plač v Novartis.

Plačna enakost je temeljno načelo naše kadrovske politike in odraža našo zavezo k ustvarjanju raznolikega, pravičnega in vključujočega okolja, ki vse zaposlene obravnava dostojanstveno in spoštljivo, kot je opredeljeno v našem Kodeksu etike.

Poleg letne bruto plače so zaposleni upravičeni tudi do spodaj navedenih ugodnosti:

- Letni bonus, ki pripada vsakemu zaposlenemu: 9% letne plače
- Regres za dopust: leta 2025 je znašal 2.496 € (neto). Za leto 2026 znaša 2.678,28 EUR (neto).
- Nagrada za poslovno uspešnost: leta 2025 je znašala 2.538,64 € (bruto), skupaj z zimskim regresom.
- Prostovoljno dodatno pokojninsko zavarovanje: Novartis v Sloveniji zagotavlja prostovoljno dodatno pokojninsko zavarovanje (5,844 % bruto izplačila, letno omejeno na 3.054,65 EUR).
- Dodatek za izmensko delo (15 %); večizmensko delo (20 %), nočno delo (70 %), delo ob nedeljah in praznikih (50 %).
- Zavarovanje: Dodatno nezgodno zavarovanje: V času zaposlitve pri Novartis je zaposleni 24/7 zavarovan za primer smrti ali invalidnosti, ki bi bila posledica nezgode. Zavarovanje – Specialisti: kolektivno zdravstveno zavarovanje, ki omogoča hitrejši dostop do specialističnih zdravstvenih storitev pri Zavarovalnici Triglav d.d. za vas in vaše družinske člane.
- Care connect: program, ki ponuja zaupno, osebno podporo za vaše duševno zdravje in dobro počutje s pomočjo terapij, svetovanj, orodij in še mnogo več.
- Ostale ugodnosti v skladu z zakonom in kolektivno pogodbo: prevoz, prehrana ter ostali dodatki.

Preberite brošuro in izvedite več o našem sistemu nagrajevanja: https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Opomba: Ugodnosti se lahko razlikujejo glede na državo ter so skladni z lokalno zakonodajo, vključno z določili kolektivnih pogodb. Celovit pregled vašega paketa prejemkov, vključno z morebitnimi relevantnimi določbami kolektivne pogodbe, ki veljajo za vašo delovno mesto glede na lokacijo zaposlitve in delodajalca Novartis, vam bo posredovan v okviru nadaljnjih korakov zaposlitvenega postopka.

Predani smo raznolikosti in vključenosti: Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartis cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami?

<https://www.novartis.com/about/strategy/people-and-culture>

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Primary location salary range

€32,060.00 - €59,540.00

Division

DIV_TO

Business Unit

Other

Location

LOC_SI

Site
Ljubljana
Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.
Functional Area
FCT_TO
Job Type
Full time
Employment Type
Regular
Shift Work
No
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