

# Senior Quality Assurance Operations Specialist

Job ID

REQ-10077270

May 29, 2026

LOC\_AT

## About the Role

This position is a temporary, activity-based role and is limited to a fixed term of two years.

### Key Responsibilities

- Review and approval of batch manufacturing records as part of the batch release process
- Review and assessment of analytical results, certificates, and specifications
- Control and verification of batch documentation and quality records
- Support audits, inspections, and regulatory interactions, investigations related to deviations, OOS/OOE, and complaints
- Support CAPA management activities and changes to processes, documentation, and quality requirements
- Preparation and review of certificates, reports, and quality-related lists
- Communication and coordination with internal departments and external partners
- Execution of tasks in a timely, efficient, and GMP-compliant manner

### Obligatory requirements:

- Solid experience in a pharmaceutical or GMP-regulated environment.
- Experience in Quality Assurance or quality control is preferred.
- Strong knowledge of GMP requirements.
- Results-driven mindset with continuous improvement focus
- Strong customer focus and communication skills
- Fluent in German, basic English

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group.

In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is € 59.781,96/year (on a full-time basis). We also offer a potential market oriented excess payment in line with your experience and qualifications.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

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## Role Requirements

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Division

DIV\_TO

Business Unit

Quality

Location

LOC\_AT

Site

Kundl

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

FCT\_QA

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

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