NOVARTIS

Manufacturing Specialist

Job ID
REQ-10076601
May 22, 2026
LOC_MX

About the Role

Key Responsibilities

- Configure and update manufacturing execution system records to reflect site-specific master batch record design changes
- Maintain master batch record interfaces with laboratory and enterprise planning systems
- Communicate master batch record design changes with global and local cross-functional stakeholders
- Provide real-time production support to resolve master batch record issues or system workarounds
- Perform system testing with development, quality, and production teams during manufacturing execution system upgrades
- Support internal and external audits by providing system data, records, and subject matter expertise
- Ensure manufacturing execution system records align with validated equipment and cleaning requirements

Essential Requirements

- One to three years of hands-on experience with manufacturing execution systems such as PAS-X as the primary experience if not, Emerson or Rockwell Automation
- Experience working with electronic batch record systems in regulated manufacturing environments, including pharmaceutical or comparable industries
- Practical knowledge of current Good Manufacturing Practice requirements and compliance standards
- Experience supporting or maintaining system interfaces with laboratory or enterprise planning systems
- Ability to collaborate effectively with global and local cross-functional teams
- Strong attention to detail and ability to support manufacturing activities in a production environment
- Fluency in both Spanish and English, with the ability to communicate effectively in a professional setting
- Shift work expected to cover Saturday and Sundays after initial training

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse team representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

Read our handbook (PDF 30 MB)

Division
DIV_TO
Business Unit
Production / Manufacturing
Location
LOC_MX
Site
INSURGENTES
Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.
Functional Area
FCT_TO
Job Type
Full time
Employment Type
Regular
Shift Work
No
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Manufacturing Specialist

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