

# ESG FRA Environmental Reporting & Operations Manager

Job ID

REQ-10076466

May 21, 2026

LOC\_GB

## About the Role

Key Responsibilities:

- Support end-to-end delivery of environmental (E) reporting in line with defined timelines and standards.
- Review E data for completeness, consistency and accuracy, resolving issues with data providers and process owners.
- Support the E closing process (data checks, variance/trend analysis, closing decks, presentations, CDP-related tasks).
- Provide operational support to the Environmental Reporting Lead and help apply agreed methodologies and definitions.
- Coordinate environmental reporting activities across stakeholders and support change management of environmental metrics.
- Support transformation initiatives for environmental reporting, translating evolving requirements into practical workflows and controls.
- Support the assessment of environmental (E) data and processes for assurance readiness and identify required changes.
- Help implement and operate key controls for E reporting in line with the ESG control framework.
- Collaborate with FRA Controls & Compliance, Global ESG Reporting and auditors by providing evidence and documentation.
- Support remediation of E-related audit findings and control deficiencies, tracking actions with stakeholders.

Essential Requirements:

- 5–7+ years' experience in finance, accounting, management reporting and / or ESG / sustainability reporting.
- Proven experience in controlling or reporting roles, including closing activities, variance/trend analysis and preparation of management reporting decks.
- Strong critical thinking and analytical skills, detail orientation and ability to work with large, complex data sets and processes.
- Demonstrated cross-functional collaboration with finance and non-finance stakeholders, data providers and process owners.
- Experience with reporting tools and BI solutions, plus strong understanding of data quality and control concepts. Advanced Excel and solid MS Office skills.
- Experience with audit, assurance, compliance and internal control frameworks, as well as ESG / environmental reporting, regulations is a strong plus.
- Ability to understand finance and non-finance stakeholder needs and translate them into clear, practical requirements.
- Experience working both independently and in collaborative, multicultural/international environments.

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

## Role Requirements

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of

smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV\_FI

Business Unit

Finance

Location

LOC\_GB

Site

Home Worker - England/Wales

Company / Legal Entity

GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.

Functional Area

FCT\_FN

Job Type

Full time

Employment Type

Regular

Shift Work

No

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