

Workflow Automation Expert

Job ID

REQ-10078675

May 20, 2026

LOC_CH

About the Role

Responsibilities:

- Lead end-to-end delivery of workflow automation solutions, from process discovery through to deployment and optimisation
- Design and implement scalable automation using business process management and robotic process automation technologies
- Translate business and user needs into efficient, automation-first solutions that improve reliability and reduce manual effort
- Identify high-impact automation opportunities in partnership with cross-functional stakeholders
- Ensure all automation solutions align with enterprise platforms, security, compliance and governance standards
- Collaborate across business, technical and operational teams to drive adoption and measurable outcomes
- Apply systems thinking to analyse, model and redesign processes for automation readiness
- Act as a hands-on subject matter expert and mentor, building automation and process capability across teams
- Promote best practices, frameworks and reusable solutions to elevate organisational automation maturity
- Contribute to a culture of rapid delivery, innovation and continuous improvement supported by artificial intelligence-enabled approaches

Essential for the role:

- 7+ years design and delivering workflow automation solutions end-to-end
- Proven ability to translate business and user needs into scalable automation solutions through business process management and robotic process automation technologies
- Strong systems thinking skills, with experience analysing and redesigning complex processes for automation readiness
- A mindset of curiosity that drives continuous improvement and change
- Strong collaboration and communication skills, working effectively across business, technical and operational teams
- Demonstrated ability to influence stakeholders without formal authority in a complex, matrixed environment
- Practical understanding of artificial intelligence and its application within automation or transformation initiatives
- Experience working within life sciences, pharmaceutical or similarly regulated, complex environments

Desirable for the role:

- Experience in pharmaceutical drug discovery or supporting scientific research workflows
- Experience mentoring or developing others to build capability in automation, process engineering or artificial intelligence

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive

more detailed information about the essential functions of a position, please send an e-mail to diversity.inclusion_ch@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_RE

Business Unit

Research

Location

LOC_CH

Site

Basel (City)

Company / Legal Entity

C028 (FCRS = CH028) Novartis Pharma AG

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Regular

Shift Work

No

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