

# Strategic Security Senior Analyst

Job ID

REQ-10077325

May 07, 2026

LOC\_IN

## About the Role

Major Accountabilities:

### Shift Handover & Continuity of Operations

- Conduct comprehensive shift handovers covering VIP movements, threat intelligence updates, ongoing incidents, and system alerts.
- Ensure operational continuity by documenting critical incidents and preserving audit trails.

### Real-Time Monitoring & Alarm Supervision

- Monitor security alarms, CCTV feeds (VMS/Axis Companion), GPS tracking systems, and field team dispatches.
- Ensure compliance with GSOC Work Process Documents (WPDs) for incident classification, escalation, and response.

### Emergency Notifications & Crisis Coordination

- Coordinate time-sensitive emergency communications via approved platforms (e.g., Everbridge).
- Maintain accurate and auditable stakeholder distribution lists.
- Act as the focal point for multi-agency coordination during critical events.

### Executive Protection Helpline & Call Handling

- Provide 24/7 helpline support for senior associates.
- Maintain structured call handling protocols, access control for privileged information, and escalation logs for after-action review.

### Secure Travel Support

- Vet travel itineraries against geopolitical and localized threat intelligence.
- Provide proactive risk mitigation recommendations for high-risk travel.

### Critical Asset Security Monitoring

- Monitor strategic locations and high-value assets for security breaches.
- Enforce physical access control policies and respond to anomalies.

### Compliance & Documentation

- Maintain secure and accurate events and incident logs.
- Participate in internal audits and readiness drills to uphold ISO 27001 and EN 50518 certification standards.

### Minimum Requirements

- Availability for 24x7 rotational shifts as per operational needs.
- Commitment to strict confidentiality and compliance protocols (ISO 27001 A.9 – Access Control & A.13 – Communications Security).
- Strong analytical and communication skills, especially under time-sensitive or high-pressure conditions.

Desirable Attributes

- Familiarity with incident categorization frameworks, RACI matrices, and business continuity planning (BCP).
- Experience with classified information handling, multi-jurisdiction coordination, and structured communication under stress.
- Ability to synthesize threat intelligence into actionable insights for operational and strategic decision-making.

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us!

Learn more here:

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Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

## Role Requirements

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Division

DIV\_TO

Business Unit

Administration & Facility

Location

LOC\_IN

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

FCT\_LI

Job Type

Full time

Employment Type

Regular

Shift Work

No

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