NOVARTIS

Expert Science & Technology (Analytical Operations)/Raziskovalec ekspert v tehničnem razvoju (m/ž/d)

Job ID
REQ-10076396
Apr 23, 2026
LOC_SI

About the Role

Vaše ključne odgovornosti:

- Samostojno pod minimalnim nadzorom oblikuje, načrtuje, organizira, izvaja in dokumentira znanstvene eksperimente /testiranja GMP; obvladuje več aktivnosti hkrati.
- Zagotavlja dokumentiranje neobdelanih podatkov, vrednoti in tolmači rezultate, samostojno dela ustrezne zaključke in oblikuje naslednje eksperimente; nadzoruje znanstvene eksperimente, povezane s projekti. Pregleduje in preverja neobdelane podatke drugih.
- Pod minimalnim nadzorom sestavlja protokole, znanstvena poročila, laboratorijske postopke ali splošne postopke; sestavlja znanstvene dokumente, namenjene zunanjim partnerjem ali pripravi registracijske dokumentacije.
- Obvešča o problemih s področja, za katerega je odgovoren, jih obravnava in rešuje; učinkovito komunicira s kontaktnimi osebami v organizaciji; vodi prenos znanja in izkušenj na druge oddelke ali zunanje pogodbene izvajalce, tudi reševanje problemov in usposabljanje na lokaciji.
- Razvija nove metode/procese ali optimizira obstoječe; prispeva k razvoju in uvajanju novih tehnologij.
- Zagotavljanje skladnosti aktivnosti s standardi na področju kakovosti (GMP), na področju zagotavljanja zdravja in varnosti pri delu ter drugimi Novartisovimi standardi.
- Daje znanstvene in tehnične smernice; išče informacije in dela poizvedbe v literaturi; aktivno vzpodbuja izmenjavo znanja. Usposablja in usmerja člane ekip, začasno zaposlene in zaposlene, ki se usposabljajo; izvaja interne predstavitve znanstvenih/ tehničnih rezultatov ter prispeva k objavam in prezentacijam
- Vodi/koordinira funkcijske podekipe; sodeluje v internih in mednarodnih ekipah, specifičnih za posamezno funkcijo, ter pod minimalnim nadzorom izvaja projektne naloge in odgovornosti, ki so mu dodeljene. Vodi pobude za proaktivno zagotavljanje skladnosti in stalnih izboljšav.
- Odgovornost za osebni in strokovni razvoj.
- Ostale naloge določene z letnim pogovorom o ciljih in s kazalniki uspešnosti ter opravlja druge naloge po navodilu nadrejenega in naloge na podlagi posebnega imenovanja

Minimalne zahteve:

- Univerzitetna izobrazba / magisterij (MSc) ustrezne naravoslovne smeri in 2 leti izkušenj na primerljivem delovnem mestu ali doktorat ustrezne naravoslovne smeri brez izkušenj.
- Osnovno znanje analitskih metod in tehnik, vključno s kromatografijo, spektroskopijo in drugimi ustreznimi fizikalno-kemijskimi metodami.
- Izkušnje pri oblikovanju eksperimentov in tehničnem pisanju.
- Zaželene izkušnje in poznavanje zahtev GMP okolja
- Odlične sposobnosti reševanja problemov in sposobnost odpravljanja težav z instrumenti in analitičnimi metodami.
- Želja za delo in implementacijo digitalnih rešitev v laboratoriju
- Aktivno znanje angleškega jezika
- Poznavanje orodja Microsoft Office

Z izbranim kandidatom bomo sklenili delovno razmerje za nedoločen čas s poskusno dobo 6 mesecev.

Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Kaj nudimo:

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, zaposlitev v podjetju s certifikatom TOP Employer, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

Predani smo raznolikosti in vključenosti

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Key Responsibilities:

- Independently and under minimal supervision design, plan, organize, perform and document scientific experiments /GMP tests; handle several activities at a time.
- Provide documentation of raw data, evaluate and interpret results; independently draw relevant conclusions, and design next experiments; supervise project-related scientific activities. Review and approve the raw data generated by others.
- Write protocols, scientific reports, lab procedures or SOPs under minimal supervision; write scientific documents intended for external partners or for the preparation of registration documents.
- Communicate, address and solve problems within own area of responsibility; efficiently communicate with interfaces in the organization; lead the transfer of know-how to other departments or external contractors, including troubleshooting and on-site training.
- Develop new methods/processes or optimize existing ones; contribute to the development and implementation of new technologies.
- Ensuring compliance of activities with standards with quality (GMP), in the field of ensuring health and safety at work and other Novartis standards.
- Provide scientific and technical guidelines; perform information and literature searches; actively foster knowledge exchange. Train and coach team members, temporary and employees under training; perform internal presentations of scientific/technical results, and contribute to publications, presentations and patents.
- Lead/ coordinate functional sub-teams, participate in function-specific internal and external teams; perform assigned project tasks and responsibilities under minimal supervision. Lead initiatives for proactive assurance of compliance and continuous improvements.
- Responsibility for personal and professional development.
- Other tasks determined during the annual objective setting process and by KPIs. Other tasks as assigned by the supervisor, and tasks based on a specific appointment.

Essential Requirements:

- Bachelor of Science/ Master of Science (MSc) or equivalent technical education with 2 years of relevant industry experience or PhD with no industry experience.
- Basic knowledge of analytical methods and techniques including chromatography, spectroscopy, and other relevant phys-chem methods.
- Experience in design of experiments and technical writing.
- Desired experience and knowledge of GMP environment requirements.
- Excellent problem-solving skills and the ability to troubleshoot instrumentations and analytical methods.
- Desire for implementation of laboratory digitalization solutions
- Proficiency in oral and written English.
- Knowledge of Microsoft Office.

We offer permanent/temporary employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

You’ll receive:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and

social well-being (Wellbeing), employment at Top SI Employer, Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Division
DIV_GD
Business Unit
Development
Location
LOC_SI
Site
Mengeš
Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.
Functional Area
FCT_RD
Job Type
Full time
Employment Type
Regular
Shift Work
No
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