

BPA Manager

Job ID

REQ-10075920

Apr 17, 2026

LOC_MX

About the Role

Location: Hybrid. CDMX

Your responsibilities include, but are not limited to:

- Ensure the operational conversion of the BPA strategic goals within the US Real Estate and Facility Services. Provide management with accurate, relevant business analysis to support monthly operational reviews and ad-hoc requests and ensure timely and accurate information gathering.
- Perform analysis to evaluate risks or opportunities; make recommendations to mitigate these risks.
- Manage and provide financial analysis and decision-making support for an investment/project in a domain
- Ensure ongoing business performance is appropriately monitored and measured, and drive early warning for re-direction of resources with Business Partners.
- Provide accurate operational information and advice to support the annual budgeting, rolling forecast and Strategic Planning processes.
- Ensure integrity of data provided by operational teams and provides recommendations on forecast accuracy improvement.
- Provide well managed and quality financial analysis in order to improve business case proposals and profitability tracking.
- Continually improve and streamline existing management reporting processes and support the definition and implementation of lean processes to meet the changing demands of the business.

Role Requirements:

- University Degree, MBA preferred
- Accounting/Finance Experience
- Previous experience managing Stakeholders
- English required
- Possess excellent organization and communication skills
- Proficient in MS Office applications such as Word, Excel and Power Point

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and Accommodation:

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el

número de posición en su mensaje.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_FI

Business Unit

Finance

Location

LOC_MX

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

FCT_FN

Job Type

Full time

Employment Type

Regular

Shift Work

No

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