NOVARTIS

Legal Trainee – Novartis Corporate Functions

Job ID
REQ-10074716
Mar 25, 2026
LOC_CH

About the Role

Are you interested in pursuing a career in law? We have the perfect opportunity for you! Our legal trainee position offers excellent hands-on, in-house legal experience within the dynamic and multinational environment of a leading pharmaceutical company. More than 70’000 unique individuals work at Novartis, all with different needs and aspirations, aligned to a single inspirational purpose: to Reimagine Medicine for millions of patients around the world.

We are seeking a motivated and diligent legal trainee who has the courage to navigate in unknown and ambiguous legal areas and has the curiosity to learn and being exposed to interesting and challenging new legal questions. If you're passionate about making a difference and keen to kickstart your career with our in-house team, this could be the ideal role for you.

We offer two 6-month legal traineeship positions in Legal for Corporate Functions, one starting on January 1, 2027, and one starting on June 1, 2027. Your responsibilities include:

• You'll be the backbone of our Legal team, offering essential advice in employment law (including questions related to Diversity, Equity & Inclusion), as well as litigation and investigation. You'll have the opportunity to tackle complex global and local issues, transforming challenges into solutions.

• You'll get your hands on practical tasks, managing individual legal cases, but also major projects (e.g. related to reorganizations, divestments, implementation of new policies and processes, artificial intelligence, etc.), drafting and reviewing agreements, internal regulations, and templates. This is your chance to shift from theory to practical application, making an immediate impact.

• Your role will involve in-depth legal research and the creation of legal memoranda, helping us to break down complex ideas into digestible insights. Here, your knowledge will fuel our mutual success. What you’ll bring to the role:

• Swiss Bachelor of Law (BLaw) und Master of Law (MLaw); master degree needs to be completed before start date

• Excellent proficiency in English and German, both in verbal and written communication

• High motivation and ability to work independently on challenging tasks and projects

• Prior legal internship and knowledge in employment law is a plus

Are you ready to sharpen your skills and inspire change? If you're excited to contribute and learn, apply now, and submit a cover letter that includes your motivation for the position and your availability

regarding the two traineeships (i.e. starting date January 1, 2027 or June 1, 2027).

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to diversity.inclusion_ch@novartis.com, and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

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Legal
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Site
Basel (City)
Company / Legal Entity
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