

Intern - Finance

Job ID

REQ-10054210

Jun 04, 2025

LOC_MY

About the Role

Major accountabilities:

- Improve the understanding of the impact of the master data and the relationship within other areas in the company
- Processing all master data changes requested within the system of record (e.g. SAP), ensuring creation and maintenance of Customer and Finance Master Data Entities, attributes and hierarchies (Customer Master Data, Finance and Controlling Master Data including Intercompany, Internal Orders, WBS, Fixed assets), and any other data entity as defined by the Novartis Finance Core GFMD cycle
- Support ad-hoc global/local projects that can help the improvement of the GFMD process Operations
- Support business users and create guidelines to facilitate the navigation of Master Data Processes
- Ensure that applicable policies, processes, and procedures are consistently applied through the master data management lifecycle
- Proactively challenge the status quo and comes up with making fact-based recommendations to drive continuous improvement
- Escalate data issues (process and/or technical) and conduct data impact assessments to ensure data quality is maintained to agreed standards
- Ensure application of agreed Novartis control procedures and actively supports to deliver SOX certification

Requirements:

- Currently pursuing a degree in Business Administration, Economics, Finance, or a related field.
- Exposure to finance processes and academic knowledge in areas such as accounting, reporting, tax, treasury, and forecasting.
- Proficiency in Microsoft Office tools (Excel, PowerPoint, Word).
- Strong problem-solving skills, attention to detail, and the ability to analyze and improve data quality and processes.
- Good written and verbal communication skills and teamwork abilities.
- Creative thinking, eagerness to learn new technologies and frameworks, and a proactive mindset to challenge the status quo and drive continuous improvement.
- Collaborate with team members to develop innovative solutions.

"You are applying to be part of the Novartis Talent Pool. We are not currently recruiting for this role, but we are building a pipeline for future opportunities. If you would like to be considered for a similar position in the future, then please submit your CV."

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Languages :

- Good written and spoken English

Role Requirements

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Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Location

LOC_MY

Site

Selangor

Functional Area

FCT_OT

Job Type

Full time

Employment Type

Early Career (Fixed Term)

Shift Work

No

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